**Confidential Pump Addendum** **School:** .

**Student Name:** **[Student Name]** Birthday **[Date of birth]** Grade **[Grade]**

**Insulin Pump Info:**

|  |  |
| --- | --- |
| **Type of pump:** Click or tap here to enter text. | **Insulin in Pump:** Click or tap here to enter text. |
| **Insulin to Carb ratio:** Click or tap here to enter text. |  |

**Time to Bolus:**

|  |  |  |  |
| --- | --- | --- | --- |
| Before meal [ ]  | After the meal [ ]  | ½ before and remaining after [ ]  | Other: Click or tap here to enter text. |

* Check blood glucose level before the meal or snack
* Enter the blood glucose value into the pump
* Count the grams of Carbohydrates in the food eaten to be eaten
* Enter the grams of carbohydrates into the pump
* The **pump will calculate the prescribed amount of insulin**
* Deliver the bolus by pressing the designated button(s) on the pump
* If bolus given prior to the meal, do not administer more than 10 minutes before eating
* If blood glucose is less than \_\_\_\_mg/dl, wait to give meal bolus until after meal
* If blood glucose is greater than \_\_\_\_mg/dl, deliver a correction bolus prior to eating

*The settings on the pump are established by the student’s healthcare provider & are not to be changed by school personnel.*

**Contact Parent/Guardians if symptoms of:** Soreness, redness or bleeding at infusion site; dislodged infusion set; repeated alarms; leakage at connection to pump or infusion site; pump malfunction.

|  |
| --- |
| **If Pump or Set Malfunctions:  NOTIFY SCHOOL NURSE AND PARENT IMMEDIATELY*** **Insulin should be given by Injection:**
* **Calculating insulin dose when pump malfunctions:  *Use pump calculator or School Nurse and/or Parent will do calculation (School nurse may contact provider for one-time order).***

If pump is operational than the insulin dosing can be calculated as noted above using pump calculator. If pump is not operational: Communicate with School Nurse Consultant and parent.If the BG is already in range according to specific targets for the child, skip the first calculation and do the carb calculation.  School Nurse may contact provider for a One-Time Order.   |

**Additional Information:**

1. Parents should notify the school nurse *(at or before the beginning of the school day)* of any adjustments made to basal and/or bolus rates on the insulin pump so the school staff can be on alert to any reactions to insulin dosage change.
2. School staff will not adjust pump settings. School staff will use the pump bolus calculator program for the recommended dosage.
3. Safety features for the insulin pump should always be active while the student is at school.